

**CONFIRMATION OF CONTRACT ENGAGEMENT – DIRECT CONTRACTOR**

**Dated:** 07 July 2020

This is an Engagement Service for Contractors supplied by the Client and is to be read in conjunction with the Contract for Service Agreement between Alpha Personnel Recruitment Limited (Alpha) and:

Osiris Consultants Ltd

**Engagement Details**

As verbally briefed to you, Alpha confirm that you have been accepted and have agreed to the following Engagement:

**Client:** Ministry of Education

**Contact:** Neville Bannister

**Location:** Maturanga House, Level 9, 33 Bowen Street, Wellington

**Nominated Person:** Brett Dale

**Services:** Security Specialist - Brett Dale

**Start Date:** 27/06/2020

**Termination Date:** 18/12/2020

**Hourly Rate:** \$130.00 per hour excluding applicable GST

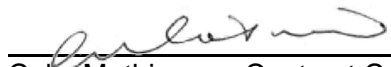
**Special Notes/Instructions:** The notice period that applies to this Engagement is 2 weeks. The Client reserves the right to re-employ you directly on providing Alpha with the required notice.

**Payment Terms**

Alpha will pay the contractor according to the published schedule, which is issued six monthly for all contractors. This is contingent on receiving a properly presented GST Invoice detailing the days worked for the prior month provided such invoice is supported by online timesheets approved by the client Contact indicated above.

**Contractor Warrants**

If, for any reason whatsoever, I am unable to complete this engagement I will advise Alpha as soon as practicably possible and, in any event, unless there are exceptional circumstances, I will give Alpha at least 2 **weeks**’ notice of inability to complete the Engagement.

  
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Colin Mathieson - Contract Consultant

  
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Contractor

**Note: Returning by scanned email or fax a signed copy to your Contract Consultant confirms your acceptance of this Engagement. Please do so as soon as practicable.**

**Job Description:**

Providing support for the Ministry's ICT risk management work including:  
Certification and accreditation work for Ministry including:

- Risk assessment, management and assurance activities
- Security advice
- Improving current Ministry security practices, tools, processes
- Weekly status updates

**Deliverables:**

As required to support the Ministry's Cyber Security Framework.  
capability:

- IT security experience
- Government experience